

Approved For Release 2003/04/29 : CIA-RDP84-00780R005200010012-3
MEMORANDUM FOR: Mr. Colby

Attached is the proposed HN which will implement the reporting of Agency assistance to U.S. government components, both abroad and domestic. The Offices of the General Counsel and the Inspector General have contributed in a major way to the preparation of this draft.

I am prepared to have the HN published immediately if it meets with your approval.

H. Harold

Harold

27 JUN 1973

(DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

STAT EO-DD/M&S [] : kmg (26 Jun 73)

Distribution:

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Att: Draft HN, subj: Agency Assistance to U.S. Federal, State and Local Government Components

MEMORANDUM FOR: Mr. Brownman

Scott Breckinridge (IG) and I have all contributed to the proposed HN. I suggest that you may want to seek Mr. Colby's approval before we go to press. We are still working on the HR, but plan to staff it throughout the Agency before publishing.


LDP

26 Jun 73
(DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

STAT

AGENCY ASSISTANCE TO U.S. FEDERAL,
STATE AND LOCAL GOVERNMENT COMPONENTS

1. Recent developments have demonstrated the need to make certain that any assistance or support rendered by the Agency to other federal, state and local government departments and components of the United States be only such activities which are known to and approved by current top level management. This notice institutes a reporting system on the basis of which each current activity will be approved for continuation or will be terminated or modified.

STAT Headquarters Regulation is being prepared for issuance in order to accomplish similar controls on future requests for assistance or support.

2. Each operating official shall report to his Deputy Director all current agreements, arrangements and practices by his component and personnel, whereby assistance or support is provided to any government unit mentioned above, or to private organizations in connection with services that they provide such government units. Reports will cover foreign and domestic assistance, specifying administrative, financial, and logistical assistance, as well as operational and intelligence support (including both finished intelligence programs and activities and information reporting by the Directorate of Operations). Information should be reported as soon as possible, and in any event not later than 16 July 1973. Any activity not reported by that date, through error, omission, or otherwise, shall be reported as soon as possible.

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3. The report of each activity described above shall be made separately, following the attached format as closely as possible, to facilitate proper collation of the data. The description of the activity may give as full narrative treatment as is felt necessary to ensure full understanding of its essential aspects. Reports made pursuant to requests for information relating to activities and associations concerning Watergate and Ellsberg matters need not be repeated under this notice.

4. Upon receipt of the above reports, each Deputy Director will order the termination of all activities which, for reasons of economy or because of legal, political or operational considerations or any other policy reasons, he determines should be discontinued. Each Deputy Director will forward to the Inspector General ~~four~~ ^{three} copies of the reports of all activities which he does not terminate under this paragraph. By forwarding reports to the Inspector General, the Deputy Director thereby endorses the continuation of the activity. The Inspector General will forward the report to the Director with such recommendations for continuation, termination or modification of the activity as he may deem appropriate.

5. Deputy Directors will also forward to the Inspector General ~~four~~ ^{three} copies of all reports of activities discontinued pursuant to paragraph 4.

6. The foregoing requirements on Deputy Directors apply also to Heads of Independent Offices as appropriate.

7. Questions about these requirements may be directed to the Inspector General, extension

Attachment:

FORMAT

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DISTRIBUTION: ALL EMPLOYEES

ADMINISTRATIVE - INTERNAL USE ONLY

STAT

Directorate

Component

Summary description of agreement, arrangement and/or practice of providing support or assistance.

Description of activity, including relevant dates.

Location of assistance.

Organization(s) involved.

Basis or reason for activity.

Financial costs.

Manpower.

Agency employee (and telephone number) to consult for additional information.

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Mr. Scott Breckinridge		
2	2E-38, HQ.		
3			
4			
5			
6	7D-18, HQ.		
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE

Remarks:

Herewith my rewrite of the rewrite of the proposed notice which I discussed with each of you yesterday and today. Note also minor changes in the attached format, specifically, the reference to relevant dates and the Agency employee having information on the activity.

RHL
RHL

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

22 June 73

DRAFT

22 June 73

cav

AGENCY ASSISTANCE TO U.S. FEDERAL,
STATE AND LOCAL GOVERNMENT COMPONENTS

1. Recent developments have demonstrated the need to make certain that any assistance or support rendered by the Agency to other federal, state and local government departments and components of the United States be only such activities which are known to and approved by current top level management. This notice institutes a reporting system on the basis of which each current activity will be approved for continuation, ^{or} terminated or modified. Headquarters Regulation is being prepared for issuance in order to accomplish similar controls on future requests for assistance or support.

2. Each operating official shall report to his Deputy Director all current agreements, arrangements and practices by his component and personnel, whereby assistance or support is provided to any government unit mentioned above. Reports will cover foreign and domestic assistance including operational and intelligence support as well as administrative and logistical assistance. Information should

be reported as soon as possible and in any event not later than 20 July 1973. Any activity not reported by that date, through error, omission or otherwise, shall be reported as soon as the failure to report is discovered.

3. To the extent feasible, the attached format shall be used in reporting information, but activities may be reported ^{OTHER FORMS} in narrative form or otherwise when the format is not appropriate.

~~DELETE~~ Reports shall be submitted in _____ copies. Activities recently reported pursuant to instructions for information concerning Watergate and Ellsberg figures and activities need not be reported under this notice.

4. Upon receipt of the above reports, each Deputy Director will order the termination of all activities which, for reasons of economy or because of legal, political or operational considerations or any other policy reasons, he determines should be discontinued. Each Deputy Director will forward to the Inspector General Four copies of the reports of all activities which he does not terminate under this paragraph. By forwarding reports to the Inspector General, the Deputy Director thereby endorses the continuation of the activity.

The Inspector General will forward the report to the Director with such recommendations for continuation, termination or modification of the activity as he may deem appropriate.

5. Deputy Directors will also ^{forward} ~~report~~ to the Inspector General four copies of all reports of activities discontinued pursuant to paragraph 4.

6. The foregoing requirements on Deputy Directors apply also to Heads of Independent Offices as appropriate.

7. Questions about these requirements may be directed to the Inspector General, extension

STAT

Attachment:
FORMAT

DISTRIBUTION: ALL EMPLOYEES

Directorate

Component

Summary description of agreement, arrangement and/or practice
of providing support or assistance.

Description of activity, including relevant dates

Location of assistance.

Organization (s) involved.

Basis or reason for activity.

Financial costs.

Manpower.

Agency employee (and telephone number) to consult
for additional information.

Proposed Amendment to Paragraphs 2 and 3 of OGC Draft of 22 June
Concerning Agency Assistance to Other Government Components

2. Each operating official shall report to his Deputy Director all current agreements, arrangements and practices by his component and personnel, whereby assistance or support is provided to any government unit mentioned above, or to private organizations in connection with services that they provide such government units. Reports will cover foreign and domestic assistance, specifying administrative, financial, and logistical assistance, as well as operational and intelligence support (including both finished intelligence programs and activities and information reporting by the Directorate of Operations). Information should be reported as soon as possible, and in any event not later than 16 July 1973. Any activity not reported by that date, through error, omission, or otherwise, shall be reported as soon as possible.

3. The report of each activity described above shall be made separately, following the attached format as closely as possible, to facilitate proper collation of the data. The description of the activity may give as full narrative treatment as is felt necessary to ensure full understanding of its essential aspects. Reports shall be submitted in four copies. Reports made pursuant to requests for information relating to activities and associations concerning Watergate and Ellsberg matters need not be repeated under this notice.